When you are assigned an important presentation for work or school a month in advance, and you are required to write a presentation. Which way do you prefer?

1. To start to work it right away, so you can work on it a little bit every day.

2. To wait until the end of the month when you have a good idea about the presentation.

A perfect presentation involves a great idea, an appropriate way to express the idea and mature and confident display. When preparing an important presentation, some people choose to wait until they g~~o~~et a great idea. Although, ~~in~~ at first glance, it seems reasonable, I will start working on the assignment right away, due to following reasons.

First, working right away doesn't mean you cannot have a good idea in the end. In fact, according to a recent~~ly~~ research, thinking while working can help people to come up with more great ideas, because you are doing relevant things instead of envisioning. While you are doing the work, you have to collect plenty of information and conceptions about the work. Taking myself as an example, once all students in my class were assigned to write a paper and we had a month to fully prepare it. I decided to start immediately while some of my classmates preferred to wait for the perfect idea. During the month, I kept collecting related information, writing, and adjusting my paper. While I concentrated on the work, a remarkable thought suddenly came ~~in~~ to ~~my~~ mind. In the end, I got a perfect grade. In contrast, those students who waited~~ing~~ for the perfect idea mostly did not finish their assignments on time. So they got unfortunate grades although their ideas seem~~s~~ plausible.

Second, starting to work~~ing~~ early enables you to avoid being rushed and anxious ~~during~~ in the last few days~~,~~ since you have sufficient time to examine and rehearse~~al~~ for the presentation. Some~~one~~ people may have high efficiency~~,~~ and they can finish preparing ~~the~~ a presentation in ~~2~~ two days. However, for most ~~of~~ people, they cannot complete their work in that short time. As the example noted above, in the process of finishing the assignment, I spent almost two weeks continually revising my words and polishing my paper.

Third, by starting the preparation immediately, you have a greater chance of creating a good presentation ~~are safer to work out a good work~~. ~~That~~ It is true that, in some ~~worst~~ cases ~~that~~ you may not find a notable ~~thought~~ idea until the end, but a work ~~being~~ revised many times will not be considered as a poor work. As we talked before, besides a great idea, a good presentation is also evaluated based on the way of expression and performance ~~of display~~. Given that you cannot find a 'great' idea, you still have time to practice your presentation, to improve ~~the~~ your performance of the latter. After all, I think the result will deserve your effort.

In conclusion, according to the reasons I explored above, I think most of people will choose to start their work right away.

**Rating [26]**

|  |  |
| --- | --- |
| **YOUR ESSAY'S RATING** |  |
| **CRITERIA & DESCRIPTION** | **RATING** |
| > Addresses the topic and task well, though some points may not be fully elaborated | 28 |
| > Is generally well organized and well developed, using appropriate and sufficient explanations, exemplifications and/or details | 25 |
| > Displays unity, progression and coherence, though it may contain occasional redundancy, digression, or unclear connections | 25 |
| > Displays facility in the use of language, demonstrating syntactic variety and range of vocabulary, though it will probably have occasional noticeable minor errors in structure, word form or use of idiomatic language that do not interfere with meaning | 25 |
| **TOTAL**   |  | | --- | | 26 | | 25.75 |

**Suggestions/Comments:**

**Structure (paragraphs):**

* Coherence. A sentence should contain no more than two clauses: independent and dependent. If there are more than that, the sentence is too long.
* Keep paragraphs and sentences simple. Avoid using clauses as much as possible. A very long sentence is difficult to understand.

**Structure (sentence):**

* Article usage. “The” is used before singular or definite pronouns. “a” is used before a singular or indefinite pronouns that start with consonants. Use “an” if it starts with a vowel.
* Try to avoid directly translating from Chinese to English. Chinese has a very different word structure and grammar so translating every single word literally will result in an unintelligible sentence.
* Be mindful of the tenses used. Be consistent.
* Avoid repeating the same word more than twice in the same paragraph. Use pronouns and synonyms for variety.

**Argument:**

* The very last paragraph in your essay should be the conclusion. The first sentence summarizes all the evidence provided in the previous paragraphs and concludes with your final opinion in the last sentence.
* The ideas presented in the concluding paragraph has to agree with the opinion presented in the first. The only difference between the first and the last paragraph is the summary of arguments presented.

**Revision**

The changes you find here are only grammatical and mechanical. Any change in content is for you to incorporate.

By Leo ☺

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First, working right away doesn't mean you cannot have a good idea in the end. In fact, according to a recent research, thinking while working can help people to come up with more great ideas, because you are doing relevant things instead of envisioning. While you are doing the work, you have to collect plenty of information and conceptions about the work. Taking myself as an example, once all students in my class were assigned to write a paper and we had a month to fully prepare it. I decided to start immediately while some of my classmates preferred to wait for the perfect idea. During the month, I kept collecting related information, writing, and adjusting my paper. While I concentrated on the work, a remarkable thought suddenly came to mind. In the end, I got a perfect grade. In contrast, those students who waited for the perfect idea mostly did not finish their assignments on time. So they got unfortunate grades although their ideas seem plausible.

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Third, by starting the preparation immediately, you have a greater chance of creating a good presentation. It is true that, in some cases you may not find a notable idea until the end, but a work revised many times will not be considered as a poor work. As we talked before, besides a great idea, a good presentation is also evaluated based on the way of expression and performance. Given that you cannot find a 'great' idea, you still have time to practice your presentation, to improve your performance of the latter. After all, I think the result will deserve your effort.

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